



RIGHT OF WAY PERMIT SUBMITTAL CHECKLIST E-11A

Development Services

Engineering Department

1635 Faraday Avenue

760-602-2750

www.carlsbadca.gov

THIS SECTION TO BE COMPLETED BY CITY PERSONNEL

City Project No. _____ City Project Name _____

City Planchecker _____

- _____ 1. Completed application form
- _____ 2. Contractor's State License number and class (type)
- _____ 3. City of Carlsbad Business License number
- _____ 4. Certificate of Insurance (per city specifications)
- _____ 5. Traffic Control Plan (per city specifications)
- _____ 6. Site plan/construction drawings (six plans required if trenching is proposed, unless trenching is already approved by the city under a separate plan or permit)
- _____ 7. Right of Way Permit fee or Completion of Improvement Plancheck letter
- _____ 8. All items required to process an encroachment agreement as shown on the attached submittal checklist (required for construction of private facilities within public right-of-way, place, or easement only)

COMMENTS: _____

SUBMITTAL COMPLETE. CHECKED BY: _____ **DATE:** _____